

EXPRESSION OF INTEREST
FOR
EMPANELMENT OF AGENCIES
FOR
CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME
IMPLMENTED BY GGRC ON BEHALF OF GOVERNMENT IN GUJARAT STATE



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EMPANELMENT OF AGENCIES FOR CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME IMPLMENTED BY GGRC ON BEHALF OF GOVERNMENT IN GUJARAT STATE

TENDER NOTICE

- Gujarat Green Revolution Company Limited (hereinafter referred to as GGRC)** is pleased to invite online bids from experienced agencies for **EMPANELMENT FOR CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME IMPLMENTED BY GGRC ON BEHALF OF GOVERNMENT IN GUJARAT STATE** for an initial period of Twelve months, however, it can be renewed for the further period on same rates, terms & conditions at the discretion of GGRC Management.
- The EOI can be submitted online only at (n)procure website www.nprocure.com
- Important details **about EOI**

Tender No.	GGRC/C& S/Conc. Moni/2021-22
Name of Work	EMPANELMENT OF AGENCIES FOR CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME IMPLMENTED IN GUJARAT STATE
Location	GGRC, Vadodara
Contract Period	Twelve Months
Expression of Interest Fee (in Rs.)	Rs. 2,000/- (Non Refundable) plus applicable GST
EMD (in Rs.)	Rs. 5,000/- (Refundable)
Registration Fee to be paid upon selection (in Rs.)	Rs. 5,000/- (Non Refundable) plus applicable GST
Performance Bank Guarantee (in Rs.)	Performance Bank Guarantee (Rs. 5.0 Lakhs) from Nationalized Bank. (Refundable after 6 months of completion of contract)
Quantity	The minimum sample (MIS beneficiary farmers) size per empanelled agency shall be around 5000 samples for the period of one year. Upon empanelment to successful agency, work as empanelled agency will be allotted in area / districts solely decided by GGRC.
Tender Notice Date	13/08/2021
Tender Date	13/08/2021
Pre-Bid Meeting Date & Time	20/08/2021 at 03:00 PM
Pre-Bid Meeting Venue	Discussion Room GGRC, Fertilizernagar, Vadodara.
Last Date of Tender and Submission of Document	25/08/2021

4. Selection Criteria:

Experience

- Registered organizations, NGOs working with the Government Departments, companies, Government agencies, Universities with minimum three years of existence/field activities in the area of Agriculture/Irrigation/Rural Development.
- Organization's experience in carrying out grass-root level field activity /Concurrent Monitoring/survey of Micro Irrigation sector as cited in the scope of work above in Gujarat or in any State of India.
- Organization's experience in carrying out grass-root level field work /Concurrent Monitoring/survey in related fields like Irrigation/Agriculture/Rural or any other social sector as cited in the scope of work above in Gujarat or in any State of India.

Turn over

- Financial strength: The agency/organization should have minimum yearly average turnover of - Rs. 75 lakhs during last three years as per audited statements.

Accreditation

- Agencies having Awards, Accolades and Accreditation would be preferred.

Manpower & Network

- Existing network in Gujarat (includes quality manpower deployed in the field and willingness to increase the network as per requirement). Dedicated manpower to be deputed for the subject work.
- Agency should not be involved in any other activities by work order / agreement with GGRC neither be blacklisted / terminated / dropped out earlier for any activity whatsoever.
- The Agency should not have been blacklisted / terminated / dropped out earlier from any of the Govt. Dept./Agencies or any other company. A notarized undertaking in this regard will have to be produced if selected for empanelment.

5. Interested agencies to study entire EOI documents check detailed selection criteria, detailed terms and conditions and general instructions of this EOI document before submitting the **EOI online as well as physical copy**.

Managing Director
GGRC

1. Background and Objectives for Implementation of Micro Irrigation Scheme (MIS)

Background

Gujarat Green Revolution Company Limited (GGRC), a Special Purpose Vehicle promoted by Gujarat State Fertilizers & Chemicals Limited, Gujarat Narmada Valley Fertilizers Company Limited, & Gujarat Agro- Industries Corporation Limited is the implementing agencies appointed by Government of Gujarat for implementing Micro Irrigation Scheme (MIS) in entire State vide GR No.PRCH-102005-497-N dt.9.5.2005.

The MI Scheme was launched by Government of Gujarat on 09-05-2005 with total outlay of Rs.1500 Crore with the objective to improve water use efficiency, energy use efficiency and to improve crop productivity, training of farmers for scientific agriculture and to increase farmers' income consequently leading to life standard improvement.

Due to unique way of implementing MI Scheme in corporate manner, under the Scheme, within the period of 16 years, 20.10 lakh hectare area have been covered & benefitted around 12.59 lakh farmers.

Presently 52 Micro Irrigation Companies are registered with GGRC to supply and install Micro Irrigation System in the farmer's field under the MI Scheme. Each installation of Micro Irrigation System is done on farmer's field under the MI Scheme is being inspected by a Third Party Inspection Agency (TPIA) to ensure the quality of supplied Micro Irrigation System components and the Asset transferred to farmer.

Objectives for implementation of MIS in the State

- I. To improve water use efficiency & thereby higher harvest of crop per unit of water.
- II. To improve energy use efficiency in agriculture sector.
- III. To improve crop productivity, increase farmers' income and consequent improvement of their life standard.
- IV. Training of farmers for scientific agriculture through better water management.

Agencies involved in implementing MIS:

- I. Gujarat Green Revolution Company Limited (GGRC) - Implementing agency who implements the MI scheme on behalf of Government of Gujarat in the State.
- II. MIS suppliers – who supply & install system at farmers field.
- III. Beneficiaries—Applicant/farmer who is interested in installation of MIS on his/her farm having authorized water source for irrigation.
- IV. Banks—who extends loan for installation of MI system to beneficiary farmers.
- V. Third Party Inspection Agency(field & technical) -who undertakes inspection of installations done by MI suppliers in the field and for inspection of manufacturing capabilities & quality assurance system by visiting their factory sites once in six months / once in year.
- VI. Insurance Company for insurance of system and farmer.

2. Business Module for Implementation of Micro Irrigation Scheme

Business module for Implementation of Micro Irrigation Scheme is enclosed as **Annexure -I** for your information please.

3. Scope of work

Visit & report the status of existence of the Micro irrigation System (MIS) installed on beneficiary farmers field through concurrent monitoring.

This will be verification monitoring of MI System installed in the beneficiary farmer's field and it will be over & above the Third Party inspection & verification of Mi system done for 100% of GGRC cases by Third party inspection agencies.

Agency will have to submit the existing work force deputed in Gujarat, exclusive number of people to be deployed for GGRC work and the preference area/district in **Annexure –IV and V** attached.

Assessment Objectives

1. Existence and usage status of the Micro Irrigation System
2. Awareness level of the farmer
3. Knowledge for Maintenance of the MI System

You shall visit & assess aspects of Micro Irrigation Scheme as per objectives specified above where the questionnaire for field survey is enclosed (**Annexure-VI**).

Reporting methodology

Concurrent monitoring work is required to be reported online on the software/portal developed by GGRC; special tablets required shall have to be arranged by empanelled agencies.

- I. You shall carryout physical monitoring cum inspection of the MIS beneficiaries farmers field and report to GGRC through online software (field inspection app.) on as & when required bases.
- II. Samples/cases for monitoring will be provided by GGRC as per requirements.
- III. The selected agency's person will visit the actual site of MI System Installation on farmer's field.
- IV. To take following geo tagged photographs through tablet and uploading of the captured images on GGRC server (through GGRC-field inspection app.)
 - i. Verification of components on Trial Run copy
 - ii. MIS system (minimum 2) with beneficiary farmer
 - iii. Farmer statement
 - iv. Rojkam
- V. You shall submit compiled hard copy report for the inspections carried out cases regularly on monthly basis to GGRC.

Scope & conditions

1. Basic Information of sample (farmer beneficiary)
2. Assessment objectives as above
3. Unit area for the monitoring work & assessment shall be the District/Taluka.
4. GGRC will empanel multiple agencies for the subject work.
5. Total Samples may be allotted/ distributed amongst empanelled agencies as per their preferred area/district. Final allocation will be at sole discretion of GGRC.
6. The minimum sample (MIS beneficiary farmers) size per empanelled agency shall be around 5000 samples for the period of one year.
7. The monitoring work will be based on as & when required in particular area/district as per GGRCs directives.
8. The work should be done at the site by interacting with MIS beneficiary farmer.

4. Validity of contract:

Total tenure of the empanelment will be 12 months from the date of acceptance of work order.

5. Rates

Interested Agencies are requested to submit the rates as per Table-2 (Commercial bid).

6. Payment Terms

- I. Submission of bill will be on monthly basis.
- II. The payment of the bill will be made by GGRC within 30 days from the date of receipt of final bill every month and verification of the same at GGRC subject to
 - Uploading case wise documents/photographs as per norms
 - Submission of monthly compiled report

7. Penalty Clause:

Stringent actions including deregistration/blacklisting of the agency would be initiated If agency/any person of the agency is observed/reported to have been involved in irregularities or unethical conduct in connivance/collusion with any of the stake holder.

The Performance Bank Guarantee submitted by agency shall be forfeited under these circumstances.

8. Area of operation:

- I. GGRC will empanel & appoint multiple agencies for the subject work.
- II. The Agency will operate in as per area / districts allotted (max 3-4 districts) by GGRC for activities mentioned as above at the sole discretion of GGRC.
- III. GGRC may change the allotted district/s on quarterly bases.
- IV. GGRC has right to reduce / increase the number of districts allotted to agency which will be binding on agency to render services.

9. General Terms and Conditions

- I. The assigned work cannot be outsourced to any other entity.
- II. It is mandatory on the part of the party to have adequately trained/experienced dedicated manpower to complete the assigned jobs. Party shall have to provide an undertaking that the assigned work will be carried out by their own manpower.
- III. The person for the assigned job activities should preferably be of agriculture background with knowledge of Micro irrigation/ Irrigation and experience in this field.
- IV. The Engineers / Officers / Staff deployed by the party for the assigned job should possess required skill and knowledge for the scope of work.
 - a) GGRC consider at its sole judgment that the Engineer / Officer / staff deployed by the agency are unsuitable for the scope of work for whatever; the GGRC will request the party for prompt replacement at the party's cost.
 - b) All the agency's employees shall abide by prevailing statutory state and central Govt. laws and GGRC shall not be responsible for any default in this regard by the agency. Agency shall ensure safety/insurance of their staff deployed for the assigned jobs.
 - c) Concurrent monitoring & Evaluation report should be prepared at the site by the Engineers / Officers / staff deployed by the agency.

10. Empanelment criteria for short listing and registration

There will be two stage evaluation i.e. Techno-commercial evaluation for short listing. Two separate covers viz, technical bid and commercial bid should be submitted.

The organization meeting technical criteria as per followings will only be considered for opening of financial bid.

- Registered organizations, NGOs working with the Government Departments, companies, Government agencies, Universities with minimum three years of existence/field activities in the area of Agriculture/Irrigation/Rural Development.
- Organization's experience in carrying out grass-root level field activity /Concurrent Monitoring/survey of Micro Irrigation sector as cited in the scope of work above in Gujarat or in any State of India.
- Organization's experience in carrying out grass-root level field work /Concurrent Monitoring/survey in related fields like Irrigation/Agriculture/Rural or any other social sector as cited in the scope of work above in Gujarat or in any State of India.
- Financial strength: The agency/organization should have minimum yearly average turnover of Rs. 75 lakhs during last three years as per audited statements.
- Existing network in Gujarat (includes quality manpower deployed in the field and willingness to increase the network as per requirement). Dedicated manpower to be deputed for the subject work.
- Awards, Accolades and Accreditation.

- Agency should not be involved in any other activities by work order / agreement with GGRC neither be blacklisted / terminated / dropped out earlier for any activity whatsoever.
- The Agency should not have been blacklisted / terminated / dropped out earlier from any of the Govt. Dept./Agencies or any other company. A notarized undertaking in this regard will have to be produced if selected for empanelment.

Procedure for submission of Bid:

- The Interested agency shall have to submit required details in Table-1 (**Technical bid**) for pre-qualification and submit the hardcopy separately in **sealed cover** in a main cover.
- Documents to be submitted in main cover.
 1. Covering letter as per draft provided in this tender document.
 2. Duly filled up Table-1 (**Technical bid**) in a **sealed cover**
 3. Kindly submit the physical supporting documents for Technical bid like copy of work order, completion certificate etc.
 4. Annexure II, Annexure III, Annexure IV, Annexure V and Annexure VI.
- For point no.2 as above Technical offer should be submitted in **sealed cover** with text prescribed as “**Offer for Concurrent Monitoring of MIS scheme of GGRC**”.
- Agencies shall also have to fill up the rate (Commercial bid) in Table-2 through **on line (n-procure) portal only**.
- Bidder firm(s), whose Technical Bid is meeting tender requirements, shall be considered technically qualified bidder(s) & shall only be approved for opening of financial offer (However the final decision is of GGRC).
- GGRC authority will evaluate the Pre-Qualification of agency and scrutinize the final.
- Price Bid of Agency/Bidder not technically qualified shall not be approved for opening of price bid, however the final decision is of GGRC.
- The Bidders shall have a valid Class-III digital signature certificate for participation in the online tender. Without Digital Signature online tender process is not possible. The cost of digital signatures, if any, will be borne by respective Bidders. For the same all may contact to following address:

E PROCUREMENT SUPPORT

(n) Code solutions

A division of Gujarat Narmada Valley Fertilizers Company Ltd.

301, GNFC Info Tower, Bodakdev, Ahmedabad-380054

Ph. 079-26857316/17/18,079-4007501/02/515/525 Fax-079-26857321.

Comparison and Evaluation of Tenders:

- The tenders shall be compared on the basis of price quoted by the bidder firm for the entire scope of proposal.
- If needed, GGRC authority will negotiate the price bid offered by successive bidders.

Right to Place the Order:

- GGRC reserve right to consider any tender in part or full other than lowest or even reject any or all the tenders without assigning any reason.

11. Credential verification:

After the short listing of the Agency(ies), GGRC at its sole discretion may carry out the verification of the credentials by physically visiting the Office(s) of the Agency(ies) and may ask for the necessary documents as deems fit during such verification. The credential verification of the selected agencies on regular interval as deems fit by GGRC may also be carried out.

12. Expression of Interest fees:

A complete set of Expression of Interest downloadable free of cost from the Company official website www.ggrc.co.in EOI Fees of Rs. 2,000/- plus applicable GST (Total Rs. 2360/- including 18% GST) shall be payable on the submission of EOI. The fees shall be non refundable. The payment should be made in bank account of GGRC mentioned at point no-20

13. EMD

Agency/Bidder has to submit Physical as well as have to Upload Receipt of direct deposit for **EMD of Rs. 5,000/-** (Rs. Five thousands only). EMD is refundable in case of unsuccessful agency/bidders.

14. Registration Fees:

Upon selection, **registration fees** of Rs.5,000 plus applicable GST (Total Rs. 5900/- including 18% GST) required to be paid by party to GGRC in bank account of GGRC as mentioned & retained EMD will be refunded to their bank account.

15. Performance Bank Guarantee :

Upon empanelment, the party will be required submit the Performance Bank Guarantee amounting Rs. 5.0 lakhs from the Nationalized Bank which will be refundable after 6 months of completion of contract.

The Performance Bank Guarantee will be liable to be forfeited in case if agency found involved in any fraudulent activities related to the assigned jobs or any false reporting.

16. Disclaimer:

The information in this document has been prepared to assist the firm/s in preparing the non binding EOI and it is clarified that:

- I. It does not constitute an invitation to offer or an offer in relation to the transaction.
- II. This document does not constitute any contract or agreement of any kind whatsoever.

- III. This document does not purport to contain all the information that interested firm/s and their advisors would desire or require in reaching decisions as to the requirement / interested. Firm/s should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- IV. Neither the information in this document nor any other written or oral information in relation to the requirement or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transition and should not be relied on as such. Neither GGRC Ltd., nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the principle of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of, GGRC Ltd. or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- V. GGRC Ltd. is not bound to accept any or all the EOIs. No applicant shall have any cause of action or claim against or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI
- VI. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- VII. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither GGRC Ltd. or any of their officers or employees or advisors or agents make any representation or shall have any responsibility or liability whatsoever in respect of ant statements or omissions here from. Any liability is accordingly expressly disclaimed by GGRC Ltd. or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

17. Final Decision Making Authority:

GGRC reserves the right to accept or reject any EOI application and / or to the selection process and reject all EOI at any point of time without assigning any reason or incurring any liability to the applicant.

18. Other Terms and Conditions:

- I. Agency selected for empanelment shall be issued formal order of empanelment for concurrent monitoring. The decision of the GGRC in this matter shall be final & binding to agencies selected by GGRC.
- II. EOI received after due date & time will not be accepted and the offer will be categorically ignored without any further communication to the firm.

- III. Incomplete “Expression of Interest” will be categorically ignored without any further communication to the firm.
- IV. Bidders should observe a high standard of ethics during the selection process and in the execution of the agreement / contract and for the same; they have to execute “Ethic Pact”.

19. Instruction on Preparation of Expression of Interest

The Expression of Interest should contain following:

- I. Agency profile as per **Annexure – II**.
- II. Details of experience & turn over as per **Annexure- III**.

Bidder shall submit their bid in Single part in sealed envelopes super-scribed with name as “Expression of Interest for Empanelment of agency for **Concurrent Monitoring of Micro Irrigation Scheme**”.

Original and 1 copy of EoI complete with details as mentioned above.

The envelopes containing EoI should be enclosed in a larger envelope duly sealed. All pages of the EoI must be signed.

The outer envelope shall indicate the name and address of the agency to enable the bid to be returned unopened in cases it is declared ‘late’.

If the outer envelope is not sealed and marked as required, the GGRC will assume no responsibility for the bid's misplacement or premature opening.

20. General Instructions

A: Documents to be submitted along with EOI

- 1.1. The EOI shall be accompanied by pay – in slip for Direct deposit of Rs. 2000/- plus applicable GST (Total Rs. 2360/-) towards Expression of Interest fee which is non refundable and Rs.5,000/- towards EMD which is refundable. Such EOI fees & EMD may be directly deposited in following bank account of M/s Gujarat Green Revolution Company Limited.

Details for direct bank transfer:

Account Details	: Bank of Baroda
Account No.	: 02090200000334
IFSC Code	: BARB0FERTIL (FIFTH DIGIT IS ZERO)

- 1.1.1. Agency/Bidder will have to submit Receipt of direct deposit for **EoI/Tender Fee of Rs. 2000/- plus applicable GST(Total Rs. 2360/-)** and **EMD of Rs.5,000/-**
- 1.1.2. The EMD of all unsuccessful agencies who are not meeting selection criteria as per GGRC & are not empanelled by GGRC **will be refunded preferably in 30 days after finalization of empanelment of agencies**. Such deposits shall not bear any interest. It will not be open to the Agency/Bidder to withdraw the tender.
- 1.1.3. **Registration fee :**
Upon selection Agency for concurrent monitoring, **registration fees** of Rs.5,000 along with applicable GST (Total Rs. 5900/-) required to be paid by party to GGRC in bank account of GGRC mentioned as above & the retained EMD will be refunded to their bank account.
- 1.1.4. In case if any agency/Bidder withdraws or fails to accept the empanelment offer when awarded, the EMD shall be liable to be forfeited.
- 1.2. Certificate of Registration / Partnership deed or firm registration certificate / Shop and Establishment Certificate.
- 1.3. EPF Number Allotment Letter:
- 1.4. GST Registration:
- 1.5. PAN Card:
- 1.6. Bank Account No. and IFSC Code with copy of Bank Cheque
- 1.7. Work Order along with Work Completion Certificate from Previous Clients.
- 1.8. Experience summary as per **at Annexure-III**.
- 1.9. Agency/Bidder shall furnish Annual Audited Financial statement duly certified by Chartered Accountant for the last three Financial Years to demonstrate the Financial Healthiness of the Company. The balance Sheet must be in the name of the company. **Any type of MOU for this purpose will not be entertained**. Last three years Financial Turnover in the Format attached at **Annexure-III**.
- 1.10. The Bidder shall submit all the evidences, documents, attested copies of work orders & work completion certificates etc. as a proof with EMD & Tender Fee. GGRC will verify the experience, performance, capability & strength of Agencies/Bidders, independently for executing the job.
- 1.11. GGRC reserves the right to accept/cancel/reject any/all Bids without assigning any reason thereof. The tenders of qualified Agency/Bidders shall only be considered for empanelment.
2. The Agency/Bidders have to submit Receipt of direct deposit of **“EOI Fee & EMD” in Cover-I** and **“Expression of Interest with”- in Cover-II** with necessary documents mention above in

Point no.1. Both the cover I & cover II should be submitted in large sealed envelope Cover-III super scribed “EOI for EMPANELMENT OF AGENCIES FOR CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME IMPLMENTED BY GGRC ON BEHALF OF GOVERNMENT IN GUJARAT STATE for the period of one year” on or before the closing date and time of Tender to the following address:

Office of The Managing Director
Gujarat Green Revolution Company Limited,
Fertilizernagar Township, P.O. Fertilizernagar, Dist: Vadodara, 391750

3. Physical copy of Tender will be accepted by RPAD / Speed Post / Courier or in Person only otherwise Tender will be rejected.
4. All the certificates/documents required for as above should be duly submitted physically with EOI.
5. GGRC reserves Rights to extend the due date for submission of Tender by issuing an amendment.
6. EOI, if not supported by required documents as mentioned above will not be considered and the Agency/Bidder would be construed as disqualified.
7. The agency/Bidders submitting EOI without Tender Fee and/or EMD or Tender Fee and/or EMD for lesser amount would be construed as disqualified.

B: Pre – Bid Meeting

1. For the purpose of clarifications of doubts of the Bidders on issues related to the Tender, GGRC intends to hold a Pre-bid meeting. The date and venue of pre-bid meeting is mentioned in the Tender Notice.
2. No Individual correspondence will be accepted in this regards.
3. Only authorized representatives of Agency/Bidder who can participate and take on the spot decision of the deliberation will be allowed to attend the Pre-bid meeting.

C: Opening Of Expression of Interest

1. EOI (complete in all respect) in separate sealed envelope received along with receipt of payment made/ DD towards EMD & EOI/Tender Fee (Physically) on or before closing date and time of tender will be opened. **EOI received without EMD & EOI/tender fee will be rejected straightaway.**
2. **EOI of only those Agency/bidders, whose bids are eligible as per criteria will be evaluated.**

3. It shall be noted that required documents submitted in separate sealed envelope along with necessary fees will be perused/examined and in case of any deficiency, the EOI will be rejected. **However, in such cases appropriate decision of GGRC will be final and binding on the bidders.**
4. **Preliminary Examination:**
 - 4.1. The Company will examine the Bids for any computational errors, for sureties furnished by bidder, for authentication of documents submitted and completeness of the Bids.
 - 4.2. Arithmetical errors or any discrepancy will be rectified & will be binding to the bidders.
5. **The successful Agency/bidder shall be decided only after successive tendering procedure.**
 - 5.1. GGRC will award the empanelment to the agency/ bidder whose EOI has been determined to be substantially responsive and evaluated as appropriate in conformity with the requirements of the specifications and documents contained herein, provided further that the bidder is determined and evaluated to be qualified to perform the service/ job satisfactorily.
 - 5.2. The successful agency/bidder shall be intimated of his selection through the Letter of Intent or Letter of Award/ Work Order which shall be sent to him through e-mail, courier or registered mail.
 - 5.3. The empanelment will be for a Period of One Year.
 - 5.4. **GGRC reserves the right to review and renew / extend the empanelment period for further duration on same rates, terms & conditions with revised / reduced quantum, if required.**
 - 5.5. This EOI/Tender is non transferable. The incomplete and conditional EOI/tenders will be summarily rejected;
 - 5.6. No agency/Bidders will be allowed to withdraw after submission / opening of the EOI; otherwise the EMD submitted by the firm will be forfeited;
6. **Validity of EoI**
 - 6.1. **EOI shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.**
 - 6.2. The GGRC reserves right to extend for another period of 60 days in addition to 180 days without giving any reasons thereof.
 - 6.3. In case, GGRC calls the agency/bidder for discussion then it shall be binding on the bidder.
7. **Right Of Acceptance**

- 7.1. The GGRC reserve all rights to reject any EOI without assigning any reason whatsoever and does not bind it to accept any specific EOI. The decision of the GGRC in this regard shall be final and binding.
- 7.2. Any failure on the part of the agency/bidder to observe the prescribed procedure the bidder's EOI is liable for rejection.
- 7.3. Any attempt to canvass for the work shall render the agency/bidder's EOI liable for rejection.
- 7.4. The GGRC reserves the right to award any or part or full job to any successful Agency at its sole discretion and this will be binding on the bidders.
- 7.5. In case of failure to comply with the provisions of the terms and conditions by the agency/bidder, GGRC reserves the right to award the work to any other agency. **Performance Bank Guarantee** in such cases will be also forfeited.
- 7.6. **GGRC may terminate the empanelment if it is found that the agency is blacklisted on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertakings / Private / Limited Companies.**
- 7.7. The GGRC reserves the right to amend/ modify the Bidding documents at any time prior to the deadline for submission of Bids, either at its own discretion or in response to the clarification requested by a prospective agency/Bidder. In such case, the GGRC may in its discretion extend the deadline for submission of Bids in order to facilitate the prospective Bidders for incorporating the effect of the amendment in their Bids.

D: Assistance to Bidders

Any queries relating to the EOI/tender document and the terms and conditions contained therein should be addressed to **Dr. Ashutosh V Vadawale, Manager (Tech &MIS) on Tel. No. 0265 - 2607505 or in person by visiting the GGRC during working hours (08.30 to 17.00) by taking prior appointment.**

Any queries relating to the process of online bid submission or queries relating to (n) procure Portal in general may be directed to Portal Helpdesk. The contact number for the helpdesk is TOLL FREE NUMBER: 1800-419-4632.

21. Empanelment Obligations & Legal Aspects

21.1 Arbitration

In case any dispute or difference whatsoever arises between the parties hereto in respect of or relating to or touching this Contract, then the parties shall try to settle every such dispute or differences amicably. Any such dispute or differences, which the parties cannot resolve in an amicable manner, shall be finally settled in accordance with the Arbitration and Conciliation Act, 1996 and Rules framed there under. The decision of Arbitrator shall be final and binding on the parties. Arbitration proceedings shall be conducted in Vadodara and the language of Arbitration shall be English. Notwithstanding the existence of any such dispute or difference or any reference thereon, the liabilities and obligations under this contract will continue to be fulfilled by the parties hereto during the arbitration proceedings.

21.2 Sub-Letting

The agency/bidder shall not sublet the whole or part of the work. The agency shall not sublet any part of the work.

21.3 Assignment or Transfer

You will not assign or transfer whole or part of the work awarded to you hereunder or whole or part of your work, services, obligations, responsibilities, liabilities, and rights, hereunder or give a sub-contract for carrying out all or any of your works, services, obligations, responsibilities, liabilities, and rights hereunder to any other person or party without our prior written consent.

21.4 Damage to Person and Property

You shall ensure that no loss damage or injury is caused to or suffered by any of our employees, laborers, agents, contractors, buildings, structures, roads, machinery, plants, equipments, vehicle, or other properties, goods or materials in any manner whatsoever by any acts, omission, breach or failure on your part, or on the part of any of your employees, laborers, agent or sub contractors or by your vehicle or equipments during the doing, performing rendering, executing, fulfilling, keeping, carrying out, discharging or handling of all or any of your work, services, obligations, responsibilities or liabilities hereunder. You shall be liable for any such loss, damage or injury and for any claim for compensation.

You shall be liable and responsible for the safety and or for any loss, damage or injury caused to or suffered by any of your employees, laborers, agents, sub-contractors, vehicles, equipments, goods, materials or other properties, by accident or howsoever otherwise wherever and whenever and for any claim for compensation thereof.

21.5 Jurisdiction

Any suit or proceedings to enforce the rights of either party under this contract shall be instituted and tried only by the court in the city of Vadodara and by no other courts, and parties hereto expressly agree to submit to the exclusive jurisdiction of courts in Vadodara.

22. Language and Transmission Arrangements:

The Expression of Interest should be prepared in English and should be submitted to GGRC as per the instructions mentioned at point no. 20.A.2 of this document. The EOI should reach GGRC not later than last date of submission.

(Draft of Covering Letter)
On company's letter head

No. _____

Date: _____

To,
The Managing Director
Gujarat Green Revolution Co. Ltd
Fertilizernagar Township,
PO: Fertilizernagar
Dist. Baroda 391 750

**Sub: EXPRESSION OF INTEREST FOR EMPENALMENT OF AGENCY FOR
CONCURRENT MONITORING AND EVALUATION.**

Dear Sir,

We have received "Expression of Interest" through down loading from n(code) website.

We have gone through the business module, scope of work, selection criteria for short listing and general terms & conditions, and all are acceptable to us. Considering this, we are forwarding all details in the enclosed sealed cover- Annexure II, III, IV V & VI along with required supporting documents for your consideration. The separate sealed cover containing Table-1 (Technical bid) is included in the main cover.

The Technical bid is thus submitted herewith and commercial bid is submitted online at n(code) portal.

Thanking You,

Yours faithfully,

For _____

(Authorized Signatory)

(Name)

(Seal of the Company)

Business Module for Implementation of Micro Irrigation Scheme



Organization Profile

1. Name of the Organization : _____

2. Nature of Organization : _____
(Organization/NGOs working with the Government Departments /Company/Government agency/ Universities /Partnership firm/ Proprietorship)3 Address : _____

Telephone _____ Fax _____
E Mail: _____, Website: _____4 Year of establishment : _____
(Enclose Memorandum and Article of Association & incorporation certificate issued by Registrar of Companies/ competent authority.)

5 Name and Designation of Chief Functionary:

Name: _____

Designation: _____

Qualification: _____

Address with Contact detail: _____

6 Names of lead office bearers with contact numbers and address if Head Quarter is out of Gujarat:

Sr. No.	Full Time Office Bearers with Address	Professional Qualification	Current Designation/ Work Responsibility	Years of Work Experience	Area of Specialization

7 Names of office bearers in the State of Gujarat with contact numbers and address:

Sr. No.	Full Time Office Bearers with Address	Professional Qualification	Current Designation/ Work Responsibility	Years of Work Experience	Area of Specialization

8 Existing staff position of the Organization as on date:

Sr. No	Name	Designation	Qualification	Working with Organization		Nature of Work
				From	To	

9 Legal Registration details:

9.1 Place (State and district):

9.2 Date of Registration:

9.3 Registration Number:

10 Awards and Recognition:

Sr. No.	Name of the Award	International Level	National Level	State Level	District Level

11 Any External Evaluation:

- Date of Evaluation:
- Evaluation by whom:
- Evaluation Remark:

12 Black Listing of the Organization:

- Year of being Black Listed:
- Organization Black Listed By:
- Reason of Black Listing:

13 Information (if any) on litigation history during last five years in which the Organization is involved

Address of the parties with whom bidder is involved in litigation	Cause of dispute	Amount involved (Rs.)	Present status – remarks

14 Certificates:

14.1 Certified that the information provided in this “Expression of Interest” is true to the best of my knowledge and if found incorrect, all my future claims would be forfeited.

14.2 Certified that I will produce all the reverent records in original for verification as and when required by GGRC.

Seal of Organization

For and on behalf of

Date:

Encl: as above

(_____)
(Name of Chief Functionary with Designation)

ANNEXURE -III

Details of experience and turn over in executing similar kind of activity OR should have exposure in agrarian sector and have experience in carrying out similar kind of work in the area of Agriculture, Horticulture, Forest / Environment / Watershed / Irrigation / rural related activities at village level

1. Experience

Sr. No.	Client (name and address)	Nature of activities (survey/evaluations studies done)	Project Area/ Location where activities undertaken	Duration	
				From	To

Use separate sheet if necessary.

(Copy of work order or completion certificate issued by your client as mentioned above must be attached)

2. Turnover (enclose Balance sheet of last 3 years and in case of partnership concern, certificate of audited account from Chartered Accountants be attached)

		2018-19	2019-20	2020-21
Capital	Authorized	Rs. _____	Rs. _____	Rs. _____
	Paid up	Rs. _____	Rs. _____	Rs. _____
Borrowing	Term loan	Rs. _____	Rs. _____	Rs. _____
	Current capital	Rs. _____	Rs. _____	Rs. _____

a. **PAN No.:** _____

b. **GST No.:** _____

Also attach copy of PAN Card / GST No:

c. **Other information if any:** _____

3 Certificates:

3.1 Certified that the information provided in this “Expression of Interest” is true to the best of my knowledge and if found incorrect, all my future claims would be forfeited.

3.2 Certified that I will produce all the reverent records in original for verification as and when required by GGRC.

Seal of Organization

Date:

Encl: as above

For and on behalf of

(_____
(Name of Chief Functionary with Designation)

ANNEXURE –IV

Existing Network in Gujarat

Sr. No	Location/District	Existing Manpower	Exclusive manpower to be deployed for GGRC work
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Preference of Area/District

Sr. No.	Particulars	Details
1	Area/No. of districts of preference for the subject work (Pl provide list of districts)	
2	Total Dedicated Manpower available for the field work	
3	Manpower to be deputed for above selected districts	

Table-1 TECHNICAL BID

CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME

Sr. No.	Criteria	Agencies to state
1	Registration details Pl provide registration type, date, (Upload 1. registration document 2. List of trustees/directors/office bearers)	
2	Experience of working with Govt. departments (No years) Pl. upload relevant document like work completion certificate/work order (only for ongoing jobs)	
3	Grass-root level field activity /Concurrent Monitoring/survey of Micro Irrigation sector (For completed & ongoing works)	1. Experience in no of years _____ Organization _____ state _____ for _____ field/scheme 2. Experience in no of years _____ Organization _____ state _____ for _____ field/scheme 3. Experience in no of years _____ Organization _____ state _____ for _____ field/ scheme
4	Grass-root level field work /Concurrent Monitoring/survey in related fields like Irrigation/Agriculture/Rural or any other social sector (For completed & ongoing works)	1. Experience in no of years _____ Organization _____ state _____ for _____ field/ scheme 2. Experience in no of years _____ Organization _____ state _____ for _____ field / scheme
5	Existing Manpower in Gujarat	No of employees _____
6	Awards /Accolades /Accreditation	List out details of Awards /Accolades /Accreditation 1 _____

Table-2 COMMERCIAL BID

(TO BE FILLED UP & SUBMITTED **ONLINE** at n(procure) portal

CONCURRENT MONITORING OF MICRO IRRIGATION SCHEME

Description/ Particulars	Amount (Rs.)/case
Offer of rate per beneficiary for Concurrent monitoring of MI scheme	

**Operational procedure for concurrent monitoring of Micro Irrigation System (MIS) Sites:
(The format would be updated as per requirements)**

The online application for reporting of the concurrent monitoring will be provided by GGRC which can be downloaded.

The case wise submission of MIS cases on GGRC field inspection portal can be uploaded upon completion of monitoring and field/site verification.

Upon login into GGRC field inspection application and entering GGRC Registration number of MIS case, all relevant basic information of the MIS case will appear on screen.

The agency person will have to enter following information online, upload the photographs (with lat-long) as specified in reporting methodology submit the case online.

Sr. No.	Details of information to enter	
01	Name of farmer/person present at the time of verification	
02	Relation with beneficiary farmer	
03	Telephone Number	
04	Beneficiary farmer awareness about MIS Scheme (Yes/No)	
05	Beneficiary farmer awareness about Subsidy level (Yes/No)	
06	Beneficiary farmer paid his share (Yes/No)	
07	Beneficiary farmer received Farmer education & Training /agronomy services? (Yes/No)	
08	Beneficiary farmer received Operational and Maintenance (O & M) services? (Yes/No)	
09	MI System Head Unit Available (fully available / Not available/ Partial available/other)	
10	MI System Field Unit Available, Emitting Pipe (fully available / Not available/ Partial available/other)	
11	MI System Field Unit Available PVC/HDPE Pipe (fully available / Not available/ Partial available/other)	
12	MI System Field Unit Available, Field unit components (fully available / Not available/ Partial available/other)	
13	Particulars about MIS case to be entered by agency person	
14	Uploading photographs of MIS sites with latitude and longitude which will fetch date and time auto 1. Head unit photo with farmer and self 2. Field unit photo with farmer and self 3. Farmer statement	
15	Based on verification submit status of MIS case	
16	Select and submit suitable reason	
17	Finally submit the case	