

EXPRESSION OF INTEREST
FOR
EMPANELMENT OF
THIRD PARTY INSPECTION AGENCY
FOR MATERIAL VERIFICATION AND TRIAL RUN
OF MICRO IRRIGATION SYSTEM/S INSTALLED ON FARMER'S FIELD IN GUJARAT STATE
UNDER THE
MICRO IRRIGATION SCHEME IMPLEMENTED BY GUJARAT GREEN REVOLUTION COMPANY LIMITED
(GGRC) ON BEHALF OF GOVERNMENT OF GUJARAT IN GUJARAT STATE



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EMPANELMENT OF THIRD PARTY INSPECTION AGENCY FOR MATERIAL VERIFICATION AND TRIAL RUN OF MICRO IRRIGATION SYSTEM/S INSTALLED ON FARMER'S FIELD IN GUJARAT STATE

EOI/ Tender NOTICE

- 1. Gujarat Green Revolution Company Limited (hereinafter referred to as GGRC)** is pleased to invite online bids from experienced and financially sound agencies for empanelment as **THIRD PARTY INSPECTION AGENCY FOR MATERIAL VERIFICATION AND TRIAL RUN OF MICRO IRRIGATION SYSTEM/S INSTALLED ON FARMER'S FIELD IN GUJARAT STATE** for an initial period of one year, however, it can be renewed for the further period on same rates, terms & conditions at the discretion of GGRC Management.
- 2.** The EOI can be submitted online only at (n) procure website **www.nprocure.com**. For help related to online submission of EOI, kindly see clause 19 of EOI document.
- 3. Important details about EOI.**

| | |
|---|--|
| EOI/ Tender No. | GGRC/TPIA/EOI/2023-24 |
| Name of Work | Material verification & trial run of Micro Irrigation System/s installed on farmer's field in Gujarat state |
| Location | Gujarat Green Revolution Company Limited |
| Contract Period | One Year |
| Expression of Interest Fee (in Rs.) | Rs. 10,000/- (Non Refundable) plus applicable GST |
| EMD (in Rs.) | Rs. 1,00,000/- (Refundable) |
| Registration Fee (in Rs.) | Rs. 100,000/- (Non Refundable) plus applicable GST |
| Security Deposit Interest Fee (in Rs.) | Rs. 4.5/- Lakhs (Refundable) |
| Quantity | Upon empanelment to successful agency, work as Third Party Inspection Agency will be allotted in few district in accordance with Scope of Work solely decided by GGRC. |
| EOI/ Tender Notice Date | 30.01.2024 |
| EOI/ Tender Date | 30.01.2024 |
| Pre-Bid Meeting Date & Time | 07-02-2024 at 03:00 PM |
| Pre-Bid Meeting Venue | Discussion Room GGRC, Fertilizernagar, Vadodara. |
| Last Date of EOI/ Tender and Submission of Document | 17-02-2024 at 06:00 PM |

4. Selection Criteria:

I. **Experience**

- The organization shall have well-established identity and experience of at least 3 **years** in providing Third Party Inspection services.
- The organization's experience as third party inspection agency in carrying out Technical inspection or similar kind of activity as cited in the scope of work above in Gujarat or in any State of India OR should have exposure in agrarian sector and have experience in carrying out similar kind of third party inspection in the area of Agriculture, Horticulture, Forest / Environment / Watershed / Irrigation / rural related activities at village level for a period of **minimum two years**.
- Experience as TPIA in Micro Irrigation System inspection (Drip/Sprinklers) is preferable.
- The bidder organization should be fully conversant with the **BIS Standards** and Specifications of Micro Irrigation system components.

II. **Turn over**

- Financial strength: The organization should have minimum yearly average turnover of Rs. 2.00 crore during last three years.

III. **Accreditation**

- Agencies having valid accreditation certificate as inspection agency for compliance of ISO/IEC 17020:2012 issued by NABCB, Quality Council of India would be preferred.

IV. **Manpower & Network**

- Should have existing network in Gujarat. Includes marketing offices and quality manpower deployed in the field and willingness to increase the network as per requirement.

The applicant organization/Company/ firm should not be involved in any other activities by work order/ agreement with GGRC, neither be blacklisted/ terminated / withdrawn / dropped out earlier for any activity whatsoever.

5. Interested agencies to study entire EOI documents check detailed selection criteria, detailed terms and conditions, rates as per clause no. 6 and general instructions of this EOI document before submitting the **EOI online as well as physical copy**.

Managing Director
GGRC Ltd.

1. Background and Objectives for Implementation of Micro Irrigation Scheme (MI Scheme)

Background

Gujarat Green Revolution Company Limited (GGRC), a Special Purpose Vehicle promoted by Gujarat State Fertilizers & Chemicals Limited, Gujarat Narmada Valley Fertilizers Company Limited, & Gujarat Agro Industries Corporation Limited, is the implementing agency appointed by Government of Gujarat for implementation of Micro Irrigation Scheme (MIS) in entire Gujarat State vide Government of Gujarat GR No.PRCH-102005-497-N dt.9.5.2005.

The MI Scheme was launched by Government of Gujarat on 09-05-2005 with total outlay of Rs.1500 Crores. Due to unique way of implementing MI Scheme in corporate manner, under the Scheme, within the period of **18** years more than **22.5** lakh hectare area have been covered & benefitted over **14** lakh farmers.

Gujarat agriculture with 44 lakh hectare net irrigated areas out of total 96 lakh hectares net cultivable area is dominated by closely spaced field crops & vegetable crops. Drip Irrigation system being a better water & energy saving technology has gained more preference by beneficiary farmers over sprinkler irrigation system.

Presently **55** MI Companies are participating in the MI Scheme & providing MI systems to the farmers. Due to increased demand of Micro Irrigation Systems & huge targets & scope of adoption by farmers and the same way work of carrying out inspection of the Installed sites by third party inspection agencies (TPIAs) is increased.

GGRC intends to select more agencies who are interested to work in the MI Scheme implemented by GGRC and empanel as Third party Inspection Agency @ GGRC approved rate.

Objectives for implementation of MIS in the State

- I. To improve water use efficiency & thereby higher harvest of crop per unit of water.
- II. To improve energy use efficiency in agriculture sector.
- III. To improve crop productivity, increase farmers' income and consequent improvement in their life standard.
- IV. Training of farmers for scientific agriculture through better water management.

Agencies involved in implementing MIS:

- I. Gujarat Green Revolution Company Limited (GGRC) - Implementing agency implements the MI scheme on behalf of Government of Gujarat in the entire State.
- II. Beneficiary—Applicant/farmer who is interested for adoption and installation of MIS on his/her farm having secured water source for irrigation.
- III. MIS Suppliers – who supply and install MI system on beneficiary farmer's field
- IV. Banks—who extends loan for installation of MI system to beneficiary farmers, in loanee case only.
- V. Third Party Inspection Agency (Field)—who undertakes inspection and Trial run of the MI System installations done by MI suppliers in the field.

- VI. Third Party Technical Inspection Agency - for inspection of manufacturing capabilities & quality assurance system by visiting their factory sites once in six months / once in year.
- VII. Insurance Company for insurance of system and farmer.
- VIII. Original Equipment Manufacturers (OEMs) – who supply ancillary MIS components to the registered MIS Suppliers
- IX. Farmer Education and Training providing organization/ institution- who provide farmer education and training (agronomy services)

2. Business Module for Implementation of Micro Irrigation Scheme

Business module for Implementation of Micro Irrigation Scheme is enclosed for your information please.

3. Scope of work of Third Party Inspection Agency (TPIA)

- II. TPIA shall carryout Physical Inspection-cum-trial run of the MI System installed on farmer's field upon receipt of the call from the MIS suppliers online through GGRC software in consultation with GGRC.
- III. The Third Party Inspection Agency's authorized person will visit the actual site of MI System Installation on farmer's field.
- IV. The physical verification cum trial run report filled-in by TPIA field inspector should duly be certified and endorsed by TPIA competent person.
- V. To take geo tagged photographs of MI System through tablet (android based - which is to be purchased by the TPIAs) and uploading of the captured images on GGRC server. TPIA is also required to purchase gremapp software from the party approved by GGRC.
- VI. TPIAs will have to do case wise data entry along with photographs of required fields and upload it to the server using Bhuvan PDMC Android App, as per Govt. of India guidelines issued time-to-time. Manual for the same will be provided.
- VII. To give original copy of physical inspection-cum-trial run report in the prescribed format to the MIS supplier at sites itself. One copy of the same is also required to be submitted to the farmer and as and when required by GGRC.
- VIII. Report for total number of inspections-cum-trial runs carried out on daily as well as monthly basis in the prescribed format is required to be submitted by TPIA to GGRC.
- IX. To conduct surveillance (randomly) of at least 5 % cases of MIS sites for quality assessment of installation and performance of MI system of installed MIS cases on monthly basis.
- X. Any other task(s) given by GGRC related to Inspection / Monitoring Work.

4. Time schedule for Inspection cum-trial run activities mentioned in the Scope of Work:

- I. For each site of individual farmer or group of farmer sites under one water source, you will have to complete Physical inspection-cum-trial run within 7 days from the date of receipt of call from MIS suppliers.
- II. The ad-hoc sites given by GGRC for inspection should be completed within 5 days from the date of communication by GGRC.

5. Selection criteria for short listing and registration of Third Party Inspection Agency (TPIA)

I. Experience

- The organization shall have well-established identity and experience of at least **3 years** in providing Third Party Inspection services.
- The organization's experience as third party inspection agency in carrying out Technical inspection or similar kind of activity as cited in the scope of work above in Gujarat or in any State of India OR should have exposure in agrarian sector and have experience in carrying out similar kind of third party inspection in the area of Agriculture, Horticulture, Forest / Environment / Watershed / Irrigation / rural related activities at village level for a period of **minimum two years**. Experience as TPIA in **Micro Irrigation System** inspection (Drip/Sprinklers) is preferable
- The bidder organization should be fully conversant with the **BIS Standards** and Specifications of Micro Irrigation system components.

II. Turn over

- Financial strength: The organization should have minimum yearly average turnover of Rs. 2.00 Crore during last three years.

III. Accreditation

- The valid accreditation certificate as inspection agency for compliance of ISO/IEC 17020:2012 issued by NABCB, Quality Council of India would be preferred.

IV. Manpower & Network

- Should have existing network in Gujarat. Includes marketing offices and quality manpower deployed in the field and willingness to increase the network as per requirement.
- The applicant organization/Company / firm should not be involved in any other activities by work order/ agreement with GGRC, neither be blacklisted/ terminated / withdrawn / dropped out earlier for any activity whatsoever.

V. Documents to be submitted

1. Audited Balance sheet and Profit and Loss accounts with annexures of last 3 years
2. List of clients for whom inspection and related activities were carried out during last three years.
3. Work orders and completion certificates for experiences quoted.
4. Detail Project reports of experiences.
5. Details of Manpower along with copy of their qualifications certificates & I-cards
6. Proof of all information filled up in the Annexure I,II and III.
7. Bank Account No. and IFSC Code (please attach cancelled cheque)
8. Copy of PAN Card & GST registration
9. Certificate for registration under MSME.
10. Certificate of Registration / Partnership deed or firm registration certificate / Shop and Establishment Certificate.
11. EPF Number Allotment Letter

If all required documents are not submitted OR not found in order, it may result in cancellation/termination of the party with GGRC

GGRC reserves the right to inspect/seek additional information to assess the capability and capacity of the applicant Third Party Inspection Agency.

6. Rates

The party will have to work on the rates approved by the GGRC. The EOI of the party will only be accepted subject to acceptance of current rates (0.4% of MI System material cost or Rs. 200.00 whichever is higher).

Goods & Service Tax (GST) will be paid extra as per the applicable % of reimbursement voucher amount or as applicable time-to-time.

7. Payment Terms

- I. Submission of reimbursement voucher to be generated through GGRC server will be monthly basis. The payment of the reimbursement voucher will be made by GGRC within 30 days from the date of receipt of final reimbursement voucher .
- II. The party will clearly indicate the rates of the activities and Goods & Service Tax (GST) separately in the reimbursement voucher so as to enable GGRC to make the payment and you will mention GST Registration number in the reimbursement vouchers.
- III. The party will submit the hard copy and soft copy of reimbursement vouchers with details to M/s Gujarat Green Revolution Company Limited, PO: Fertilizernagar 391750, Dist. Vadodara for payment.

8. Area of operation

- I. The party will operate in area /districts allotted in the state by GGRC for activities mentioned as above on the sole discretion of GGRC. GGRC has right to reduce/increase the number of districts allotted to TPIA which will be binding on you to render inspection services.
- II. The party will get inspection call for physical verification cum trial run of MIS case/s through automated random system operative through GGRC software/GWORKS.
- III. The party shall submit the details of jurisdiction of field inspectors appointed to carryout MIS inspections; which will not be changed without permission from GGRC.

9. General terms and conditions

- I. The party will have to respond / start work immediately as soon as the intimation is received from MIS supplier/GGRC through software-GWORKS and the complete inspection / verification activities within the time schedule failing to which you shall be liable to a penalty decided by GGRC on the merit of the case and will be deducted from the reimbursement voucher .
- II. The trial run call should only be attended after Tri Party agreement (TPA)/Four Party Agreement (FPA) signed.

- III. The agency/bidder should appoint one full time In charge person to control/guide, co-ordinate and monitoring of installed MI System in field inspection activities and he should be of engineering/agriculture background with sufficient knowledge of micro irrigation/ Irrigation. The required qualification: B.Tech (Agril. Engg.) fresher or experienced OR M.Sc.(Agri.)/ BE(Civil)/ BE(Mech.) with having at least six years of experience in this field.
- IV. All field staff who are actually inspecting & monitoring installation of MIS site should have Agriculture/Engineering related qualification and should have sufficient knowledge to perform the specified work on MI installed site.
- V. It is mandatory on the part of the party to (engage) all the manpower for the carrying out the given task as per the scope of work defined must be on party's pay-role only and for the same the party should give an undertaking that all the manpower appointed is on their pay-role. Violation of this condition may result in termination of the party by cancelling work order with GGRC.
- VI. The Third Party Inspection Agency is solely responsible for all the applicable statutory payments and statutory compliance under all the applicable Labour Laws at present in force and as and when applicable with Rules, Order and Notifications / Amendments or Additions issued/made there under from time-to-time.
- VII. Child Labour shall not be engaged for any of the jobs.
- VIII. The Engineers / Officers / Staff deployed by the party for inspection / verification should possess required skill and knowledge for the scope of work. Selection of engineers / officers / staff for the activities mentioned in the scope of work will be done by you however selected candidate can start work only after approval by GGRC.
 - a) GGRC consider at its sole judgment that the Engineer / Officer / staff deployed by the party are unsuitable for the scope of work for whatever; GGRC will ask to replace the candidate and agency will have to provide replacement promptly at the party's cost.
 - b) The Third Party Inspection Agency shall be fully responsible for injury or death of any of your or third party Employee due to any act omission / indiscretion on your part while undertaking the work and Third Party Inspection Agency shall fully abide by the Statutory requirements of the applicable laws or any amendment thereof. GGRC shall not be liable for any compensation due to accident, death or injury to any of Third Party Inspection Agency's Employees or any third party due to negligence, act or omission on your part.
 - c) Inspection / verification report should be prepared at the site by the Engineers / Officers / staff deployed by the party and issue to the MIS supplier and farmer.
 - d) Apart from the scope of work mentioned at 1.0 above, GGRC can exercise option to request the party to assess losses to MI system at any selected site to enable GGRC to settle the claim to the farmer for insured case, as per the inspection charges approved for normal site verification.
 - e) GGRC has appointed Vigilance team / Audit Inspection Agency/Officers on Special Duty for audit inspection of MIS installation inspected by the registered party.

In case report of above authorities is adverse, GGRC shall recover penalty @ 10 times of the inspection charges paid to the party for drip system and @ 20 times of the inspection charges paid for sprinkler system. In case of Third Party indulging in irregularities, strict actions including blacklisting of Third Party shall be resorted to.

- f) The Third Party Inspection Agency shall be responsible for all matters arising out of the performance of the contract and shall comply and adhere to, at their expense with all laws / act / enactment / orders / regulations / statutory obligations, whatsoever of the Government of India / State Government / Local Self Government, any statutory or non-statutory authority. The Third Party Inspection Agency shall indemnify and keep indemnified and save GGRC harmless against all liabilities in this respect. The Third Party Inspection Agency shall be fully responsible for the work, conduct, supervision and control of all their own employees and GGRC shall in no way be held liable and responsible for supervision, control, etc. of these employees. Since the Third Party Inspection Agency shall have full and exclusive supervision and control over contract awarded to them and the persons engaged for the purpose under this contract, the Third Party Inspection Agency shall be responsible and liable under the provisions of civil and criminal laws etc for their work, behavior and Industrial Relation problems and GGRC shall have no responsibility whatsoever on this account.
- g) The Company is not liable for giving any guarantee to absorb any Employee belonging to the Third Party Inspection Agency. This thing should be clear to the Third Party Inspection Agency that employees belong to the Third Party Inspection Agency only and will remain with them and no one should ask for legal rights for absorption in the Company.

IX. Termination

If performance of agency is found to be unsuitable, GGRC reserves right to terminate the work order at any point of time with a single notice.

10. Expression of Interest fees

A complete set of Expression of Interest downloadable free of cost from the Company web site www.ggrc.co.in. Rs. 10,000/- plus applicable GST (Total Rs. 11800/- including 18% GST) EOI Fees shall be payable on the submission of EOI. The fees shall be non refundable. The payment should be made in bank account of GGRC mentioned in point no-20.

11. EMD

Agency/Bidder has to submit Physical as well as have to Upload Receipt of direct deposit for **EMD of Rs.100,000/-** (Rs. One Lakh) EMD is refundable in case of unsuccessful agency/bidders.

12. Registration Fees

Upon selection as Third Party Inspection Agencies / bidders , **registration fees** of Rs. 1,00,000 plus applicable GST (Total Rs. 118000/- including 18% GST) required to be paid by party to GGRC in bank account of GGRC mentioned in point no-20 & retained EMD will be refunded to their bank account.

13. Security Deposit:

Upon selection and registration, the party will be required to pay **Rs. 4,50,000.00** as interest free security deposit.

After registration the TPIA will be required to pay 10% security deposit of their business of last financial year with respect to renewal of their work order.

Based on GGRC assessment of satisfactory performance in all respects and upon discharge of all obligations under the contract, the security deposit will be refunded only after completion of one year from the date of last trial run conducted by TPIA.

14. Renewal fees

The work order would be issued for a period of one (1) year and Renewal would be done subject to satisfactory performance.

The concerned selected TPIA who wishes to renew their work order for the next year has to submit request letter addressed to competent authority of GGRC at least before one month before the expiry of the work order. After receipt of renewal request letter and due assessment of performance of the concerned TPIA in the preceding year, GGRC may renew their work order for a period as deems fit in the next financial year. GGRC would communicate TPIA to pay a fixed non refundable registration renewal fees as decided by GGRC from time to time within stipulated time.

15. Credential verification of the TPIAs

After the short listing the Third Party Inspection Agency(ies), GGRC at its sole discretion shall carry out the verification of the credentials by physically visiting the Office(s) of the Third Party Inspection Agency(ies) and may ask for the necessary documents as deems fit during such verification. The credential verification of the selected TPIAs on regular interval as deems fit by GGRC may also be carried out.

During verification checking/inspection if documents are not found in order, it may result in cancellation/termination of the party with GGRC

16. Disclaimer

The information in this document has been prepared to assist the firm/s in preparing the non binding EOI and it is clarified that:

- I. It does not constitute an invitation to offer or an offer in relation to the transaction.
- II. This document does not constitute any contract or agreement of any kind whatsoever.

- III. This document does not, and does not purport to contain all the information that interested firm/s and their advisors would desire or require in reaching decisions as to the requirement / interested. Firm/s should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- IV. Neither the information in this document nor any other written or oral information in relation to the requirement or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transition and should not be relied on as such. Neither GGRC Ltd., nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the principle of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of, GGRC Ltd. or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- V. GGRC Ltd. is not bound to accept any or all the EOIs. The Company reserves the right to reject any or all EOIs without assigning any reasons. No applicant shall have any cause of action or claim against or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI.
- VI. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- VII. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither GGRC Ltd. or any of their officers or employees or advisors or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by GGRC Ltd. or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.
- VIII. The Third Party Agency shall indemnify GGRC and its every Member, Officer and any Employee against any claims, demands, costs and expenses whatsoever arising out of or in connection with the matters referred to in these Articles and elsewhere and against all actions, proceedings, claim, demand, costs and expenses which may be made against GGRC or by Govt. for or in respect of or arising out of any failure by the Third Party Agency in the performance of their obligations under the documents. GGRC shall not be liable for or in respect of any demands or compensations payable under any law or in consequence of any accident or injury to any of their Employee or other person in their employment or their sub-contractor and the Third Party Agency shall indemnify and keep indemnified GGRC against all such damages and compensation and against claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

17. Final Decision Making Authority

GGRC reserves the right to accept or reject any EOI application and / or to the selection process and reject all EOI at any point of time without assigning any reason or incurring any liability to the applicant.

18. Other Terms and Conditions

- I. Selected firm(s) shall be issued formal order of appointment as third party inspection agency. The decision of the GGRC in this matter shall be final & binding to firms selected by GGRC.
- II. EOI received after due date & time will not be accepted and the offer will be categorically ignored without any further communication to the firm.
- III. Incomplete “Expression of Interest” will be categorically ignored without any further communication to the firm.
- IV. Agencies/Bidders should observe a high standard of ethics during the selection process and in the execution of the agreement / contract and for the same; they have to execute “Ethic Pact”.

19. Instruction on preparation of Expression of Interest (Eoi)

The EOI can be submitted online only at (n) procure website www.nprocure.com.

Interested Agencies have to submit EOI online as per the Format attached at Table -1 as well as physically in Separate sealed envelope.

The Expression of Interest should contain following.

- I. Company profile as per **Annexure – I**.
- II. Details of experience as per **Annexure- II**.
- III. Certificate of financial turn over as per **Annexure-III**.
- IV. Print copy of Table -1 (as submitted online)
- V. All relevant documents as per clause 5.V of this EOI document.

Agency/Bidder shall submit EOI/ Tender fee and EMD sealed envelopes (cover-1) super-scribed with name as “EOI/Tender fee & EMD for for Empanelment of TPIA (Field)”.

Agency/Bidder shall submit their EOI in Single part in sealed envelopes (cover-2) super-scribed with name as “Expression of Interest for Empanelment of TPIA (Field)”.

Original and one copy of EOI complete with details as mentioned above.

The envelopes (cover-1 & cover-2) should be enclosed in a larger envelope (cover-3) duly sealed. All pages of the EOI must be signed.

The outer envelope (cover-3) shall indicate the name and address of the agency to enable the bid to be returned unopened in cases it is declared ‘late’.

If the outer envelope (cover-3) is not sealed and marked as required, the GGRC will assume no responsibility for the bid's misplacement or premature opening.

19.1 SUBMISSION OF EOI

1. The Bidders shall have a valid Class-III digital signature certificate for participation in the online EOI. Without Digital Signature online EOI process is not possible. The cost of digital signatures, if any, will be borne by respective Bidders. For the same all may contact to following address:

E PROCUREMENT SUPPPORT

(n) Code solutions

A division of Gujarat Narmada Valley Fertilizrs Compnay Ltd.

301, GNFC Info Tower, Bodakdev, Ahmedabad-380054

Ph. 079-26857316/17/18,079-4007501/02/515/525 Fax-079-26857321

2. The interested Agencies shall have to submit EOI before the last date of submission and also as per the terms and conditions mentioned in this document.

20. GENERAL INSTRUCTIONS

A: Documents to be submitted along with EOI

- 1.1. The EOI shall be accompanied by pay-in slip for Direct deposit of Rs. 10000/- plus applicable GST (Total Rs. 11800/-) towards Expression of Interest fee which is non refundable and Rs.100,000/- towards EMD which is refundable. Such EOI fees & EMD should be directly deposited in following bank account of M/s. Gujarat Green Revolution Company Limited

Details for direct bank transfer.

| | |
|------------------------|-------------------------|
| Account Details | : Bank of Baroda |
| Account No. | : 02090200000334 |
| IFSC Code | : BARB0FERTIL |

- 1.1.1. Agency/Bidder will have to submit Receipt of direct deposit for **EOI/Tender Fee of Rs.10000/- plus applicable GST(Total Rs. 11800/-) and EMD of Rs.100,000/-**
 - 1.1.2. The EMD of all unsuccessful agencies who are not meeting selection criteria as per GGRC & are not empanelled by GGRC **will be refunded preferably in 30 days after finalization of empanelment of agencies.** Such deposits shall not bear any interest. It will not be open to the Agency/Bidder to withdraw the EOI/ Tender.
 - 1.1.3. **Registration fee :**

Upon selection as Third Party Inspection Agencies / bidders , **registration fees** of Rs.1,00,000 along with applicable GST (Total Rs. 118000/-)required to be paid by party to GGRC in bank account of GGRC mentioned in point no-20 & retained EMD will be refunded to their bank account.
 - 1.1.4. In case if any agency/Bidder withdraws or fails to accept the empanelment offer when awarded, the EMD shall be liable to be forfeited.
- 1.2. Experience summary as per **at Annexure-II.**
- 1.3. Agency/Bidder shall furnish Annual Audited Financial statement duly certified by Chartered Accountant for the last three Financial Years (as per attached **Annexure-III**) to demonstrate the Financial Healthiness of the Company. The balance Sheet must be in the name of the company. **Any type of MOU for this purpose will not be entertained.**
- 1.4. The Bidder shall submit all the evidences, documents, attested copies of work orders & work completion certificates etc. as a proof with EMD & EOI/Tender Fee. GGRC will verify the experience, performance, capability & strength of Agencies/Bidders, independently for executing the job.
- 1.5. GGRC reserves the right to accept/cancel/reject any/all Bids without assigning any reason thereof. The EOI/ Tenders of qualified Agency/Bidders shall only be considered for empanelment.
2. The Agency/Bidders have to submit Receipt of direct deposit of **“EOI Fee & EMD” in Cover-I and “Expression of Interest with”- in Cover-II** with necessary documents mention above in **Point no.1** in one sealed envelope **Cover-III** super scribed **“EOI for Empanelment for Third Party Inspection Agency” at Gujarat Green Revolution Company Limited for the period of one year”** on or before the closing date and time of EOI/ Tender to the following address:

Office of The Managing Director
Gujarat Green Revolution Company Limited,
Fertilizernagar Township, P.O. Fertilizernagar, Dist: Vadodara, 391750

3. Physical copy of EOI/Tender will be accepted by RPAD / Speed Post / Courier or in Person only otherwise EOI/ Tender will be rejected.
4. All the certificates/documents required for as above should be duly submitted physically with EOI.
5. GGRC reserves Rights to extend the due date for submission of EOI/ Tender by issuing an amendment.
6. EOI, if not supported by required documents as mention above will not be considered and the Agency/Bidder would be construed as disqualified.
7. The agency/Bidders submitting EOI without EOI/Tender Fee and/or EMD or EOI/Tender Fee and/or EMD for lesser amount would be construed as disqualified.

B: PRE – BID MEETING

1. For the purpose of clarifications of doubts of the Bidders on issues related to the EOI/ Tender, GGRC intends to hold a Pre-bid meeting. The date and venue of pre-bid meeting is mentioned in the EOI Notice.
2. No Individual correspondence will be accepted in this regards.
3. Only authorized representatives of Agency/Bidder who can participate and take on the spot decision of the deliberation will be allowed to attend the Pre-bid meeting.

C: OPENING OF EXPRESSION OF INTEREST

1. EOI (complete in all respect) in separate sealed envelope received along with DD of EMD & EOI/Tender Fee (Physically) on or before closing date and time of EOI/Tender will be opened.
EOI received without EMD & EOI/Tender fee will be rejected straightaway.

2. A duly constituted **EOI/Tender Evaluation Committee** will evaluate eligibility criteria of bidders. **EOI of only those Agency/bidders, whose bids are declared eligible by the committee, will be evaluated.**
3. It shall be noted that required documents submitted in separate sealed envelope along with necessary fees will be perused/examined and in case of any deficiency, the EOI will be rejected. **However, in such cases Committee may take appropriate decision and that will be final and binding on the bidders.**
4. **Preliminary Examination:**
 - 4.1. The Company will examine the Bids for any computational errors, for sureties furnished by bidder, for authentication of documents submitted and completeness of the Bids.
 - 4.2. Arithmetical errors or any discrepancy will be rectified & will be binding to the bidders.
5. **The successful Agency/bidder shall be decided only after successive tendering procedure by the EOI/ Tender Evaluation Committee.**
 - 5.1. GGRC will award the empanelment to the agency/ bidder whose EOI has been determined to be substantially responsive and evaluated as appropriate in conformity with the requirements of the specifications and documents contained herein, provided further that the bidder is determined and evaluated to be qualified to perform the service job as Third party satisfactorily.
 - 5.2. The successful agency/bidder shall be intimated of his selection through the Letter of Intent or Letter of Award/ Work Order which shall be sent to him through e-mail, courier or registered mail.
 - 5.3. **The empanelment will be for a Period of One Year.**
 - 5.4. **GGRC reserves the right to review and renew / extend the empanelment period for further duration on same rates, terms & conditions with revised / reduced quantum, if required.**
 - 5.5. This EOI/Tender is non transferable. The incomplete and conditional EOI/Tenders will be summarily rejected.
 - 5.6. No agency/Bidders will be allowed to withdraw after submission / opening of the EOI; otherwise the EMD submitted by the firm will be forfeited.

6. VALIDITY OF EOI

- 6.1. **EOI shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.**
- 6.2. The GGRC reserves right to extend for another period of 60 days in addition to 180 days without giving any reasons thereof.

- 6.3. In case, GGRC calls the agency/bidder for discussion then it shall be binding on the bidder.

7. RIGHT OF ACCEPTANCE

- 7.1. The GGRC reserve all rights to reject any EOI without assigning any reason whatsoever and does not bind it to accept any specific EOI. The decision of the GGRC in this regard shall be final and binding.
- 7.2. Any failure on the part of the agency/bidder to observe the prescribed procedure the bidder's EOI is liable for rejection.
- 7.3. Any attempt to canvass for the work shall render the agency/bidder's EOI liable for rejection.
- 7.4. The GGRC reserves the right to award any or part or full job to any successful Agency at its sole discretion and this will be binding on the bidders.
- 7.5. In case of failure to comply with the provisions of the terms and conditions mentioned by the agency/bidder that has been awarded the empanelment, the GGRC reserves the right to award the work to any other agency. Security Deposit in such cases will be also forfeited.
- 7.6. **GGRC may terminate the empanelment if it is found that the agency is blacklisted on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertakings / Private / Limited Companies.**
- 7.7. The Company reserves the right to amend/ modify the Bidding documents at any time prior to the deadline for submission of Bids, either at its own discretion or in response to the clarification requested by a prospective agency/Bidder. In such case, the Company may in its discretion extend the deadline for submission of Bids in order to facilitate the prospective Bidders for incorporating the effect of the amendment in their Bids.

D: ASSISTANCE TO BIDDERS

Any queries relating to the EOI/Tender document and the terms and conditions contained therein should be addressed to **Dr. Ashutosh V Vadawale, Manager (Tech & MIS) on Tel. No. 0265 - 2607505 or in person by visiting the GGRC during working hours (08.30 to 17.00) by taking prior appointment.**

21. EMPANELMENT OBLIGATIONS & LEGAL ASPECTS.

21.1 ARBITRATION

In case any dispute or difference whatsoever arises between the parties hereto in respect of or relating to or touching this Contract, then the parties shall try to settle every such dispute or differences amicably. Any such dispute or differences, which the parties cannot resolve in an amicable manner, shall be finally settled in accordance with the Arbitration and Conciliation Act, 1996 and Rules framed there under. The decision of Arbitrator shall be final and binding on the parties. Arbitration proceedings shall be conducted in Vadodara and the language of Arbitration shall be English. Notwithstanding the existence of any such dispute or difference or any reference thereon, the liabilities and obligations under this contract will continue to be fulfilled by the parties hereto during the arbitration proceedings.

21.2 SUB-LETTING

The agency/bidder shall not sublet the whole or part of the work. The agency shall not sublet any part of the work.

21.3 ASSIGNMENT OR TRANSFER

You will not assign or transfer whole or part of the work awarded to you hereunder or whole or part of your work, services, obligations, responsibilities, liabilities, and rights, hereunder or give a sub-contract for carrying out all or any of your works, services, obligations, responsibilities, liabilities, and rights hereunder to any other person or party without our prior written consent.

21.4 DAMAGE TO PERSON AND PROPERTY

You shall ensure that no loss damage or injury is caused to or suffered by any of our employees, laborers, agents, contractors, buildings, structures, roads, machinery, plants, equipments, vehicle, or other properties, goods or materials in any manner whatsoever by any acts, omission, breach or failure on your part, or on the part of any of your employees, laborers, agent or sub contractors or by your vehicle or equipments during the doing, performing rendering, executing, fulfilling, keeping, carrying out, discharging or handling of all or any of your work, services, obligations, responsibilities or liabilities hereunder. You shall be liable for any such loss, damage or injury and for any claim for compensation.

You shall be liable and responsible for the safety and or for any loss, damage or injury caused to or suffered by any of your employees, laborers, agents, sub-contractors, vehicles, equipments, goods, materials or other properties, by accident or howsoever otherwise wherever and whenever and for any claim for compensation therefor.

21.5 JURISDICTION

Any suit or proceedings to enforce the rights of either party under this contract shall be instituted and tried only by the court in the city of Vadodara and by no other courts, and parties hereto expressly agree to submit to the exclusive jurisdiction of courts in Vadodara.

22. Language and transmission arrangements:

The Expression of Interest should be prepared in English and should be submitted in triplicate along with a covering letter and EOI fees to reach the following address not later than 25 days from the date of advertisement. All three copies should be kept in one cover only. The cover should be sent to the following address:

| |
|---|
| <p style="text-align: center;">MANAGING DIRECTOR GUJARAT GREEN REVOLUTION COMPANY LTD. FERTILIZERNAGAR TOWNSHIP, P. O. FERTILIZERNAGAR, DIST. VADODARA, GUJARAT 391 750</p> |
|---|

(Draft of Covering Letter)

No. _____

Date: _____

To,
The Managing Director
Gujarat Green Revolution Co. Ltd
Fertilizernagar Township,
PO: Fertilizernagar
Dist. Baroda 391 750

Sub: EXPRESSION OF INTEREST FOR EMPANELMENT AND REGISTRATION AS TPIA.

Dear Sir,

We have received "Expression of Interest" through downloading from your website.

We have gone through the business module, scope of work, selection criteria for short listing and general terms & conditions, and all are acceptable to us. Considering this, we are forwarding all details in the enclosed Annexure I, II and III for your consideration.

Bank Slip for EoI fees Rs. 10,000/- plus applicable GST (Total Rs. 11800/-) by /RTGS No. _____ date _____ is enclosed.

Bank Slip for EMD Rs. 100,000/- by RTGS No. _____ date _____ is enclosed.

Thanking You,

Yours faithfully,

For _____

(Authorized Signatory)

(Name)

(Seal of the Company)

Company Profile

(Scan copy to be uploaded online as well as to be submitted physically with EOI in Cover-II)

1. Name of the Organization : _____
2. Nature of Organization : _____
(Company/partnership firm/ proprietorship)

- 3 Address : _____

Telephone _____ Fax _____
E Mail: _____, Website: _____

- 4 Year of establishment : _____

(Enclose Memorandum and Article of Association & incorporation certificate issued by Registrar of Companies/ competent authority.)

- 5 Name and Designation of Chief Functionary:

Name: _____

Designation: _____

Qualification: _____

Address with Contact detail: _____

- 6 Names of lead office bearers with contact numbers and address during year (2022-23):

| Sr. No. | Full Time Office Bearers with Address | Professional Qualification | Current Designation/ Work Responsibility | Years of Work Experience | Area of Specialization |
|---------|---------------------------------------|----------------------------|--|--------------------------|------------------------|
| | | | | | |
| | | | | | |

7 Names of office bearers in the State of Gujarat with contact numbers and address during year (2022-23):

| Sr. No. | Full Time Office Bearers with Address | Professional Qualification | Current Designation/ Work Responsibility | Years of Work Experience | Area of Specialization |
|---------|---------------------------------------|----------------------------|--|--------------------------|------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

8 Existing staff position of the Organization as on date:

| Sr. No. | Name | Designation | Qualification | Working with Organization | | Nature of Work |
|---------|------|-------------|---------------|---------------------------|----|----------------|
| | | | | From | To | |
| | | | | | | |
| | | | | | | |

9 Legal Registration details:

- Place (State and district):
- Date of Registration:
- Registration Number:

10 Awards and Recognition:

| Sr. No. | Name of the Award | International Level | National Level | State Level | District Level |
|---------|-------------------|---------------------|----------------|-------------|----------------|
| | | | | | |
| | | | | | |

9 Any External Evaluation

- Date of Evaluation:
- Evaluation by whom:
- Evaluation Remark:

10 Black Listing of the Organization:

- Year of being Black Listed:
- Organization Black Listed By:
- Reason of Black Listing:

13 Information (if any) on litigation history during last five years in which the Organization is involved.

| Address of the parties with whom bidder is involved in litigation | Cause of dispute | Amount involved (Rs.) | Present status – remarks |
|---|------------------|-----------------------|--------------------------|
| | | | |
| | | | |
| | | | |

14 Certificates:

- Certified that the information provided in this “Expression of Interest” is true to the best of my knowledge and if found incorrect, all my future claims would be forfeited.
- Certified that I will produce all the relevant records in original for verification as and when required by GGRC.

Seal of Organization

Date:

Encl: as above

For and on behalf of

(_____)
(Name of Chief Functionary with Designation)

Details of Experience

(Scan copy to be uploaded online as well as to be submitted physically with EOI in Cover-II)

Details of experience in executing similar kind of activity OR should have exposure in agrarian sector and have experience in carrying out similar kind of third party inspection in the area of Agriculture, Horticulture, Forest / Environment / Watershed / Irrigation / Micro irrigation System (MIS)/Rural related activities at village level.

1 Experience

| Sr. No. | Client (Name and address) | Nature of Third party inspection services (Activities undertaken) | Project Area/ Location where activities undertaken | Duration | |
|---------|---------------------------|---|--|----------|----|
| | | | | From | To |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Use separate sheet if necessary.

(Copy of work order or work completion certificate issued by your client as mentioned above must be attached)

ANNEXURE –III***Certificate of Financial Turnover***

(Scan copy to be uploaded online as well as to be submitted physically with EOI in Cover-II)

This is to certify that M/s. _____ having its office at _____ has achieved the following turnover during the last three financial year tabulated below.

| FINANCIAL YEARS | AUDITED ANNUAL TURNOVER (In Rs. CR) |
|------------------------|--|
| 2020-2021 | |
| 2021-2022 | |
| 2022-2023 | |

The above figure has been verified from the documents produced and it is true and correct to the best of our knowledge and belief.

Signature of the Chartered
Accountant

Name of Chartered
Accountant/ Firm

: _____

Reg. No

: _____

Date : _____

Place : _____

Note: It is mandatory to certify by Chartered Accountant (Company Auditor) with name and signature. The certified copy of balance sheet for last two years duly audited / certified by Chartered Accountant along with CA certificate for turn over & Net worth and a copy of Un-Audited Balance Sheet for the Current Financial Year to be submitted in physical in Technical bid cover along with this annexure.

Table-1: EOI FORM

(Data entry of all the fields to be done online)

EMPANELMENT OF THIRD PARY INSPECTION AGENCY

Name of the AGENCY:

| Sr. No. | Description | Particulars | Details |
|---------|---|---|---------|
| 1 | Experience in providing Third Party Inspection Services (Mention project wise details in months) | Agrarian* | |
| | | | |
| | | | |
| | | Non Agrarian | |
| | | | |
| | | | |
| | | MIS | |
| | | | |
| | | | |
| 2 | Turnover of last three years (Rs. In Crores) | 2020-21 | |
| | | 2021-22 | |
| | | 2022-23 | |
| 3 | Accreditation as inspection Agency for compliance of ISO/IEC 17020:2012 issued by NABCB, Quality Control of India | Available/Not Available/Rejected/ Applied | |
| 4 | Manpower details | Total Manpower on role | |
| | | Available Man power on role in Gujarat | |

*Agriculture/Horticulture/Forest/Environment/Watershed/Irrigation/rural related

Note: Scan copy of the documentary evidences of all above to be uploaded online as well as to be submitted in hard copies