

**JOB DESCRIPTION FOR THE POSTION OF**  
**SYSTEM ASSISTANT-ON CONTRACT**

<b>Post Name</b>	<b><u>System Assistant - on Contract</u></b>
<b>No. of Vacancy</b>	02 (Two) Refer Annexure-I
<b>Reporting Authority</b>	Manager (Systems)
<b>Age Criteria</b>	Not more than 28 Years as on the date of advertisement. Age relaxation for highly experienced candidates.
<b>Qualification</b>	<b>B.E or B.Tech in Information Technology or Computer Science or M.C.A</b> from a Premier College / University / Institution as a full time course.
<b>Experience &amp; Job Profile</b>	<p><b>Essential: Minimum 1 to 2 years of experience</b> with keen understanding of the Microsoft Technologies.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Must have hands on knowledge/experience in development of Web Applications using Microsoft technologies like. Net framework, ASP.NET, WCF, WPF, SQL Server, MVC also in android based Mobile Application Development.</li> <li>• Development in Microsoft.NET Technologies-C#, ASP.NET, VB.NET.</li> <li>• Knowledge of SML, Win Forms, Web Services.</li> <li>• Knowledge of Web Servers like IIS, Apache and deployment of web application to server.</li> <li>• Database knowledge (Store Procedures, views, functions and database concepts), SQL Server 2008/2012, Oracle.</li> <li>• Reporting knowledge of Crystal Reports and Microsoft Reporting tool.</li> <li>• Ajax, Java Script and JQuery knowledge.</li> <li>• Ability to diagnose and solve software faults as well as user queries.</li> <li>• Expert knowledge of maintaining and debugging live software systems.</li> <li>• Good understanding the principles of client / server technology.</li> <li>• Good knowledge of data security and encryption / dycryption.</li> <li>• Web API knowledge would be an advantage.</li> <li>• Creation / recreation of database objects (tables, indexes, db links etc.)</li> <li>• Able to understand the issues raised by end user, triage and fix the issue.</li> <li>• Able to resolve the software problems of on-line applications.</li> <li>• Able to resolve the Hardware &amp; Network Issues including handling AMC contracts.</li> </ul>

	<ul style="list-style-type: none"> <li>• Able to develop the private intranet and public Internet sites and ensure Digital security all over the Organization.</li> <li>• Able to maintain the External Agencies Integration and Security issues including knowledge of Backup Solutions.</li> <li>• The applicant should have good communication skills and should be fluent in English, Gujarati and Hindi.</li> <li>• Should have flair to travel across India for Project Assignments.</li> <li>• Should be able to translate the client's business requirements into Systems design.</li> </ul>
<b>Remuneration</b>	Pay Scale shall commensurate with skills, experience and market trends.
<b>Location</b>	GGRC Head Office , Vadodara, Gujarat
<b>General</b>	Advertised criteria may be relaxed in exceptionally desire candidates.